

WANSTEAD & SNARES BROOK CRICKET CLUB

Minutes of the Management Committee Meeting held on Wednesday 11th July 2012 @ 8:00pm

Present: M. Pluck (Chair), C. Hurd,, N. Hutchings, L. Enoch, Arfan Akram,
S. Andrews, J. Palmer, Ms K. Byrne

1.0 Apologies for absence

1.1 Apologies for absence had been received from T. Hebden and P. Staniford.

2.0 Minutes of previous meeting

2.1 The minutes of the previous Management Committee Meeting (1st February 2012) were agreed as a true and accurate record of proceedings.

2.1 The minutes of the AGM (2nd March 2012) were agreed – 1 small amendment was noted and this would be made prior to publication

Action Nigel Hutchings to update AGM minutes and send a copy of these along with a copy of the last Management Committee Meeting to Sanjay Batra for publication on the website.

3.0 Actions from the previous meeting

3.1 *Contact Paul Harvey and John Hinton to see if we could play the annual MCC fixture at an alternative venue near Stanstead – following the abandonment of the initiative to hire out Overton Drive during the Olympics this was no longer necessary*

3.2 *Investigate the viability of club volunteers donating reimbursed expenses to the club via Gift Aid should they wish to do so – Chris Hurd has put together a form to enable volunteers to itemise their expenses and claim Gift Aid. Items such as telephone bills and coaching fees could not be included.*

3.3 *Draft a letter formally acknowledging the Management Committee's approval for the Fanatics Australia to go ahead – no longer required following the abandonment of the initiative to hire out Overton Drive during the Olympics*

3.4 *Purchase John Sankey plaque once wording/design had been agreed - this should be done just before start of next season – wording now agreed. Once issues with the scoreboard at Nutter Lane were resolved the scoreboard would be 're-opened' and the plaque would be erected.*

Action Len Enoch to purchase John Sankey plaque (*carried forward*)

Action Martin Pluck to talk to Henry Chambers about the possibility of upgrading the Overton Drive scoreboard.

- 3.5 *Contact Sanjay Batra to advertise the rearranged Cricket Week dates on the club website – some adjustments were required to the junior fixtures before this was done.*

Action **Len Enoch** to provide Cricket Week updates to Sanjay Batra and ask him to display details prominently on the website

- 3.6 *Contact Sanjay Batra to request an email to be sent out to all club members providing details of the 2012 AGM – completed.*
- 3.7 *Send out booklet to social members in conjunction with the membership renewal form – completed.*
- 3.8 *Co-ordinate getting further photographs for framing – MP has sorted out the photos and will arrange for framing to be done.*

Action **Martin Pluck** to arrange for framing of photographs for display at Overton Drive to be carried out over the winter.

The restoration of the club photos led to wider discussions with regard to the interior redecoration of the club and the need to engage an interior designer to help with this. This was especially relevant in the light of the club's upcoming 150th anniversary.

Action **All Committee Members** to consider how the club should go about redecorating the clubhouse at Overton Drive.

- 3.9 *Contact Sanjay Batra to see if he could scan in any of club's archived pictures and load these up onto the website – completed.*
- 3.10 *Contact Nigel Baldwin and ask him to arrange for the removal of the overturned, derelict benches behind the store room at Overton Drive – this would be left until the site screens had been replaced.*

Action **Martin Pluck** to follow up with Nigel Baldwin to arrange a skip for the disposal of the overturned, derelict benches behind the store room at Overton Drive along with the old site screens.

- 3.11 *Confirm that John Gray was happy for the President's fixture to take place on the Friday of the revised Cricket Week – completed.*
- 3.12 *Formally inform the League of the club's intention to relocate impacted home fixtures once a formal agreement had been signed with Fanatics Australia – no longer relevant (as per 3.1 and 3.3 above)*
- 3.13 *Get further quote for protective netting at Nutter Lane and resubmit planning application for erection of netting – a revised planning application was submitted in April for the additional netting alongside the tennis courts and above the fence at the Nutter Lane end of the ground. It is anticipated that this will be rejected due to objections by the residents to the netting in Nutter Lane. The Landlords would also need to be notified of our intentions.*

It was noted that the netting along Nutter Lane needs to be refurbished over the winter.

The Management Committee approved any costs necessary to achieve this.

Action Chris Hurd to resubmit planning application to cover the netting above the tennis courts at Nutter Lane only.

- 3.14 *Contact Greene King regarding the purchase of new chairs for the clubhouse at Overtonn Drive – Martin had contacted Greene King who agreed to loan the club £1,750 to cover the costs of 2 x 3-seater sofas, 5 small chairs and 6 tables in the bar area at Overton Drive. The cost of these would be offset against the barrelage*
- 3.15 *Send copies of the minutes to Sanjay Batra for publication on the website – completed.*
- 3.16 *Make the agreed amendments to the draft AGM agenda prior to circulation – completed.*
- 3.17 *Send finalised AGM agenda to Sanjay Batra for publication on the website – completed.*
- 3.18 *Post a copy of the AGM Agenda on the notice boards at Overton Drive and Nutter Lane – completed.*
- 3.19 *Liaise with Martin Pluck, James Outram, Nalliah Rathakrishnan and Bryan Clark on outstanding fixtures for the membership booklet – completed.*
- 3.20 *Contact Sanjay Batra to help fill advertiser space in the booklet – completed.*
- 3.21 *Provide address labels for social members in preparation for posting the membership booklet – completed.*
- 3.22 *Liaise with Sanjay Batra to add details of the club Football Section sections to the website – **carry forward***

Action Paul Staniford to liaise with Sanjay Batra to add details of the club Football Section sections to the website

- 3.23 *Put up John Sankey plaque at Nutter Lane when it is available – **carry forward***

Action Paul Staniford to put up John Sankey plaque at Nutter Lane when it is available (*linked to 3.4 above*)

- 3.24 *Arrange for the goalpost holes in the outfield at Nutter Lane to be covered at the end of the season – completed.*
- 3.25 *Liaise with the printer to co-ordinate printing of the booklet – completed.*
- 3.26 *Order replacement netting for the practice nets at Overton Drive – further clarification was required as to the warranty terms for the work done when the nets were refurbished.*

Action Trevor Hebden/Chris Hurd to locate contract and checks terms of warranty for refurbishment of nets.

3.27 Carry out repairs on the metal poles in practice nets over the winter in readiness for the 2012 season – this had been completed. The possibility of putting protective padding round the poles was discussed.

3.28 Erect heavy boards (possibly from obsolescent site screen) at back of nets – this would be done on 31st March – this could not be done until the old site screens had been dismantled. *Carry forward.*

Action Trevor Hebden to erect heavy boards (possibly from the obsolescent site screens) at back of nets.

3.29 Arrange the necessary First Aid and Safeguarding and Child Protection courses – *carry forward.*

Action Trevor Hebden to arrange the necessary First Aid and Safeguarding and Child Protection courses

4.0 Fund Raising

5.1 Several fund raising events had taken place in the previous 6 months. These included a club quiz night, a darts evening and the Kingfisher Beer promotion/quiz evening. These had all been very successful.

5.2 The Overton Drive darts league was scheduled to begin in October.

5.0 Treasurer's Report

5.1 Grant applications

An application was made to Sport England for £10,000 to cover the costs of coaching, new site screen and portable nets. Unfortunately, this was refused as these were considered to be primarily running costs rather than capital expenditure. The application was re-submitted for the portable net only (£1,865) and this was accepted. *This must be purchased within the next 3 months.*

It was noted that we should also look to purchase the site screen at the same time to take advantage of any potential discounts

The Management Committee approved this expenditure

Action Martin Pluck to contact Stuart Canvas to obtain a quotation for the portable nets and site screen

Len Enoch noted that there may be Jack Petchey money available to help towards the cost of Level 1 and Level 2 coaching courses.

5.2 Statement of Accounts

The bar take has been down during the period (£54,000 down to £47,000) but the remainder of the club's income (subscriptions etc) was holding up well. The

club's funds have been bolstered by a £10,000 legacy from Hilda Castella. A bench has been erected in her memory and this money will be used to pay for the new site screen at Overton Drive. Several honorary members had made generous contributions when renewing their membership. The club was very grateful for their generosity.

6.0 Bars

6.1 Chairman's report

We had already lost 6 Friday evenings' coaching sessions due to the adverse weather. These were the mainstay of the bar's income during the summer and explained the reduction in the bar revenue. This shortfall had been partially offset by the Courtney Walsh Foundation evening in June – this was very well attended. Saturday nights have also been relatively quiet so far this season.

Len Enoch suggested extending the early junior practice sessions into September to help compensate for the high number of days lost up until now. *This was agreed.*

7.0 Grounds

7.1 Grounds report

- Both grounds had been maintained in outstanding condition this summer. The groundsmen had done an excellent job and the extensive preparation and maintenance work during the winter had stood us in good stead for the season.

The Management Committee would like to thank Matt and Ian for their efforts during frequently difficult conditions so far this summer

The Management Committee approved the proposed outlay on a large roller sponge, which would be key to helping prepare the Overton Drive outfield for games in the event of wet weather.

8.0 Social

8.1 The quiz night and T20 game barbeque had netted a combined profit of £220.

8.2 The MCC game social event on the 8th August coincided with the Olympics and should be promoted on this basis.

Action Martin Pluck to ask Sanjay Batra to use the website to advertise Olympic evenings when high profile events were taking place. The aim was to encourage members to come up to the club on these evenings.

Action Len Enoch to organise an Olympiad for the younger juniors on the night of the Olympic opening ceremony (27th July) – this could run alongside the nets during the second session.

Action Len Enoch to ask Trevor Hebden to run the junior Olympiad on 27th July

Action Joe Palmer to ask John Cade to help run the quiz on the Thursday night of Cricket Week.

9.0 Safeguarding

- Nothing to report other than the need to arrange the First Aid and Safeguarding and Child Protection courses that were required for club members who need to renew their qualifications (see under 3.29 above)

10.0 Cricket

10.1 Adult Cricket

The season had been exceptional successful so far:

- The 1st XI were still in all of the cup competitions – fixture congestion was now starting to become an issue. They had only lost one competitive so far this season
- The 2nd XI are currently top of their league
- The 4th XI are currently top of their league
- 5 out of the 7 adult teams are in the top two of their respective divisions

10.2 Junior Section

The terrible weather had severely disrupted all junior cricket and the season so far had been mixed with respect to performances across the different age groups:

- The U11s were very strong and had won the Midweek League
- The U13s were doing relatively well at this stage of the season and had reached the ¼ finals of the David Bradford Trophy. They were suffering greatly from fixture congestion.
- The U15s had suffered greatly from lack of fixtures
- The U16s had reached the Matchplay ¼ finals without winning a game! 3 or the 4 group matches had been rained off and they had tied the final game, eventually qualifying by a minimally superior run rate. The first game of the knockout stage was won on a bowl out. The new reduced league sizes had not helped and had greatly diminished the amount of U16 cricket being played.

10.3 Ladies Section

The Ladies section was very well integrated into the club with several players participating in Saturday adult cricket. It had been a good season so far:

- The Ladies very strong team and were currently league leaders.
- The U13s were representing the county in the National Finals but this was clashing with an Essex friendly game that was likely to affect player availability
- 2 woman had now qualified a umpires

11.0 Football

There was nothing report on the Football Section

12.0 Any Other Business

12.1 Courtney Walsh Foundation Tour

The tour to Jamaica had now been organised and would comprise 25 participants (16 players and 9 supporters.) The cost overall cost of the trip was £32,000. The plan was to arrange fund raising events between now and the departure date to help fund the cost of the trip. This would be very high profile and the British High Commission in Jamaica were taking an interest. The Courtney Walsh Foundation dinner that took place June was a tremendous success and raised nearly £3,000 for the Foundation.

12.2 Club 150th Anniversary

The club would be 150 years old in 2016. It was time now to start thinking about how to celebrate this significant milestone. Mike Mead was putting together an updated version of the Centenary brochure. Other ideas being considered were:

- A game between Wanstead and the Cross Arrows CC at the Lords Nursery ground – Arfan Akram has already spoken to Lords about this and they confirmed that we would need to send a formal written request to use these facilities.
- An anniversary game at Arundel
- A marquee event at Wanstead along the lines of the James Foster benefit event that we hosted last year.

12.3 Overton Drive Ground Lease

This expired 2 years ago but was still to be renewed. It was now 99% complete and should be finalised within the next 2 weeks.

The Management Committee authorised Martin Pluck and Chris Hurd to sign the lease on behalf of the club. The Committee also indemnified Martin Pluck and Chris Hurd against any liabilities arising from undertaking this role

The following aspects of the lease were highlighted:

- The annual rent would be maintained at £1,800
- This new lease will be for 20 years (rather than the 21 years of the previous one)
- The rent would be reviewed every 5 years – it could not increase by more than 12½% over 5 years.
- The leases were basically the same for all clubs that comprised Wanstead Sports Grounds Ltd (WSGL)

WSGL could provide funding towards building and ground maintenance and repairs. The current WSGL director was keen for profits to be ploughed back into initiatives that would help participating clubs. The following areas were potential candidates for funding:

- **The electrics at Overton Drive** – these were in need of maintenance and Mullaleys would be able to carry out a survey and provide a written report. This would cost £200 + VAT.

The Management Committee gave its approval for this work to go ahead.

- **Overton Drive pavilion roof** – this needed an overhaul
- **Pruning/tidying up of trees** – the overhanging trees in the drive needed to be cut back

Action Chris Hurd to ask Mullaleys to undertake a survey of the Overton Drive clubhouse electrics

Action Chris Hurd to request Mullaleys to provide an estimate for repairing and repainting the roof

Action Chris Hurd to ask WSGL to contribute towards the costs of the repairs/maintenance

- 13.0 Date of next meeting**
 13.1 To be confirmed